

George Keanna, D.D.S Financial Policy
8501 Candelaria NE Suite A-2
Albuquerque, New Mexico 87112

1. Payment in full will be made at the time of service. We accept cash, check, or credit card.
2. All cases require a 10% deposit when the appointment is scheduled.
3. The contractual liability for insurance companies in New Mexico is to the patient, with the patient being responsible to the Doctor. We will file your insurance as a service to you. We do not file appeals to the insurance companies and we do not file pre-authorizations for dental work to insurance companies as we are not contracted providers for any of the insurance companies.
4. On occasion insurance companies will send the payment directly to the patient, as the patient I recognize that this payment belongs to Dr. Keanna and will endorse this payment to Dr. Keanna within 5 days.
5. Arrangements on past due balances must be made prior to seeing a provider.
6. Any collection costs incurred by an outside collection agency, for past due balances, will be paid by the patient.
7. We require a 24 hour notice for cancellations. In the event an appointment is missed or cancelled without a 24 hour notice, you will be charged \$50.00 per hour, for every hour that was set aside for you in our schedule.

I understand, and agree to the above financial terms:

Signed _____ Date _____

